

Office of Youth Affairs

Quick Response Grant

Application Form

Section 1: Applicant Details			
Organisation:			
Contact Person:		Title:	
Position Title:			
Contact Number:			
Email Address:			
Postal Address:			
Suburb:		State:	
		Post Code:	
Date of Birth:			

Section 2: Activity Details	
Title of Activity:	
Location of Activity:	
Date/s of Activity:	

Section 3: Organisation Information (If you are an individual, move on to the next section)	
Is your organisation registered for GST?	
Yes <input type="checkbox"/>	No <input type="checkbox"/>
What is your Australian Business Number:	

If you don't have an ABN or registered under the Associations Act, provide your Auspices details.	
Organisation:	
Contact Person:	
Contact Number:	Email:

What do you/your organisation want to achieve from this activity?

What age group are you targeting and how many young people are anticipated to attend? (e.g. 12 to 25 year olds, 200 young people)

(If you are an individual, move on to the next question)

Are there any particular groups of young people you are targeting and why? (e.g. CALD, Aboriginal/Torres Strait Islander, Residence)

(If you are an individual, move on to the next question)

What steps are young people involved in? How many young people are involved?

Steps	# Young People	Steps	# Young People
<input type="checkbox"/> Planning		<input type="checkbox"/> Organising	
<input type="checkbox"/> Promoting		<input type="checkbox"/> Facilitating	
<input type="checkbox"/> Evaluating		<input type="checkbox"/> Attending	
<input type="checkbox"/> Reporting		<input type="checkbox"/> Other	

What kind of commitment will you/your organisation give this activity? (e.g. staff, administration, vehicle/s, insurance, venue)

Section 6: Financial Details
How much funding are you requesting?
\$

Detail what you will be spending the grant funding on. Please check the grant guidelines for details of what is eligible and what is not. Please be specific.	
Item	Amount
Wages/Fees (up to \$500)	
Catering	
Hire of Venue	
Hire of Equipment	
Consumables	
Capital Equipment (up to \$500)	
Airfares	
Accommodation	
Other (please specify)	
Other (please specify)	
Total Expenditure:	

Have you applied for/or received funding from other sources for the activity you are applying for?

Section 7: Northern Territory Government Sponsorship	
Recognition of the sponsorship of the Northern Territory Government is a condition of the funding. Please select how you will promote the Northern Territory Government.	
<input type="checkbox"/> Media and Advertising	<input type="checkbox"/> Posters
<input type="checkbox"/> Website	<input type="checkbox"/> Program
<input type="checkbox"/> Tickets	<input type="checkbox"/> Banners
<input type="checkbox"/> Printed Materials	<input type="checkbox"/> Other (please specify)

Section 8: Other	
Do you want to be added to the Office of Youth Affairs Mailing List?	
Yes <input type="checkbox"/>	No <input type="checkbox"/>

How did you find out about the Youth Engagement Grants Program?	
<input type="checkbox"/> Youth NT Facebook Account	
<input type="checkbox"/> Youth NT Twitter Account	
<input type="checkbox"/> Youth NT Instagram Account	
<input type="checkbox"/> Email	
<input type="checkbox"/> Office of Youth Affairs Website	
<input type="checkbox"/> Word of Mouth	
<input type="checkbox"/> Other (please specify)	

Section 9: Authorisation

I certify, as an authorised representative of the organisation, community group or individual that the information given in this application is true and correct and I understand that should this application be successful, some of the information may be used for promotional purposes.

Signature:		Date:	
Printed Name:		Position:	

If the individual is under 18 years of age, a parent/guardian signature is required:

Signature:		Date:	
Parent/Guardian Name:			

Section 10: Submission

Applications should be either emailed to tf.oya@nt.gov.au or posted to PO Box 37097, Winnellie NT 0821, with attention to the Grants and Multimedia Officer, Office of Youth Affairs.

Youth Vibe Holiday Grants – July Round

- Applications open 1 March and close 30 March 2018.

Youth Vibe Holiday Grants – December/January Round

- Applications open 3 September and close 30 September 2018.

Quick Response Grants

- Applications open 1 July and close 31 May each year.

If you have any queries, please call the Office of Youth Affairs on (08) 8999 3862 between 8:00am and 4:00pm, Monday to Friday.

Section 11: Privacy Notice

The Office of Youth Affairs in Territory Families is collecting the information on this form to ascertain whether or not the application meets the Youth Engagement Grants Program Guidelines. If you do not provide all the information requested, we may be unable to process your application for funding.

If this application is successful, some of the information may be provided to the Office of the Minister for Territory Families, Territory Families, Media Organisations, Youth Organisations, Local Government and young people for the purpose of promoting and reporting your activity.